

## Permit Transfer

Land-Use and Conditional-Use \$ 75

## Permit Expiration

### Sanitary Permits

Expire two (2) years from the date of issuance and may be renewed (see above).

### All Other Permits

- Expire two (2) years from the date of issuance, unless specifically noted otherwise (i.e., camper permits, nonmetallic mine permits.)
- Construction must **start within one year** of the issuance date. The structure must be **enclosed within two years** from date of issuance but the interior does not need to be completed.

## Return Inspection

Site Inspections 75

## Refund

Fees will be refunded minus a \$40.00 service fee

No refunds after permit(s) have been issued

No refunds on public hearing applications after first publication date

## Permit Renewal

All Permits Non-Renewable

Unless specifically noted otherwise, such as annual camper permits or non-metallic mines

## Miscellaneous Fees and Notes

Special public hearing or regular meeting 500

Register of Deeds recording fee for any document 30

Rehearing all matters requiring a public hearing requires a new application and fee

Failure to obtain the necessary permits will result in a double permit fee and / or citation.

## Commercial, Industrial or Public Building (May also require conditional-use permit)

All Principal or Accessory Buildings (Initial and Additions) 400

- Buildings greater than 25,000 cubic feet
- May require commercial plan review

# Douglas County Planning & Zoning Fee Schedule

Effective January 1, 2023

## Dwelling (Year-round or Seasonal; need floor plan, need Sanitary / Privy permit app)

One or Two Family Dwelling (year-round or seasonal) \$ 300

Mobile Home (pre-1976 model requires conditional use permit) 300

Multi-Family Dwelling (requires conditional use permit) 300

## Accessory Building or Structure (Commercial or Public Building - see following page)

Small (area ≤ 250 sq. ft.) 110

Medium (area > 250 sq. ft., < 900 sq. ft.) 140

Large (area ≥ 900 sq. ft.) 190

## Addition or Alteration to Existing Structure (Excluding commercial buildings)

(i.e., decks, basements, enclosed living space, roof structures/replacements, porches, car ports, etc, as allowed)

One or Two Family Dwelling 110

Accessory Building 110

Multi-Family Dwelling 110

## Miscellaneous (May also require conditional-use permit)

Change of Use – Dwelling changed to Accessory Building  
(calculate area; refer to “Accessory Buildings” for cost of permit)

Change of Use – Accessory Building changed to Dwelling 300

Change of Use – to Commercial, Industrial or Public Use 400

Relocating Existing Structure on Same Parcel 80

Camper Permit (annual renewal required) 80

All Other Structures  
(i.e. steps, campground decks, retaining walls, adding antennas on existing cell towers, etc.) 80

Filling & Grading in Shoreland District 100

## Signs (for advertisement along roadway)

Sign (Refer to Douglas County Zoning Ord Sec. V – Class C, D or E)	100
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## Conditional Use Permit

(non-refundable after publication)

Public Hearing Fee	125
In addition to any land use requiring a conditional use permit.	
Revision or modification of existing conditional use permit	125
All other conditional uses: i.e., nonmetallic mine, tower, hobby farm, home occupation, campground, etc.	295
After-the-Fact CU's above = double fee	590

## Sanitary Permit

Holding Tank	465
Includes plan review, state fee, recording fee & inspection	

All Other Systems (listed below)	435
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Conventional – includes soils test review, plan review, state fee and inspection

Mound – includes soils test review, state fee and multiple inspections

In-ground Pressurized – includes soils test review, state fee and inspection

At-grade – includes soils test review, state fee and inspection

Experimental – includes soils test review, state fee and inspection

Privy (Non-Plumbing Sanitary System)	100
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- Earthen Pit (Needs a Soil Evaluation)

- Sealed Vault (Needs a Holding Tank Servicing Agreement)	130
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- Composting and Incinerating Toilets	100
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Reconnection / Repair to Existing Sanitary System	100
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Renewal, Transfer or Revision of Sanitary Permit	
Renewal – Before two-year expiration	
Transfer – Change of Plumber or Property Owner	100
Revision – To Plan	

Return Inspection (other than mound systems)	75
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Miscellaneous Form Review	30
Additional Review not otherwise stated in Sanitary Permit Review	

## Address Number (Fire Number)

Address (fire) Number Assignment / Sign (WITH a Land-Use Application)	\$ 50
Address (fire) Number Assignment / Sign (On Vacant Land)	150
(Zoning Office does not assign fire numbers in the City or the Village of Superior)	

## Special Event Permit

Special event permit – see Ordinance 8.0, Sect VI, 6.7(e)	80
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## Variance

(non-refundable after publication)

Board of Adjustment – Variance or Administrative Appeal	600
After-the-Fact Variance Application = Double Fee	1200

## Zone Change / Subdivision Ordinance Variance

Zone Change - Petition for Amendment to Zoning Ordinance	275
Zoning Committee – Variance to Subdivision Ordinance	275

## Certified Survey

Staff review by County Surveyor & Zoning Department	190
Includes Register of Deeds recording fee (\$30)	

## Plat

Review of Subdivision Plat by County Surveyor & Zoning Department	170
Includes Register of Deeds recording fee. Nine (9) copies must be submitted if map is larger than 11" x 17"	
Preliminary Zoning Committee Approval (per lot)	20
Final Zoning Committee Approval (per lot)	10
Each Additional Meeting (within required 6-month period)	25

## Land & Water Conservation Department

Preparation of shoreland mitigation plan	450
Review of submitted shoreland mitigation plan	250
Recording of Shoreland Mitigation/Preservation Affidavit	30
New non-metallic mine reclamation plan review	200
Non-metallic mine permit review fee. This fee will be charged on a 3/5 year basis at the same time as the conditional use fee. This fee will be charged for both active and inactive mines. Round to the nearest whole number. (0-5 acres \$200) (6-10 acres \$300) (11-15 acres \$450) (16-25 acres \$550) (26-50 acres \$650) (>50 acres \$750)	