

December 2, 2022

DOUGLAS COUNTY LAND INFORMATION COUNCIL
Thursday, December 8, 2022, 9:00 a.m., Government Center Boardroom 201
1316 North 14th Street, Superior, Wisconsin

OR JOIN BY

PHONE: (US) +1 304-916-7158 PIN: 141 178 551#
OR VIDEO: <https://meet.google.com/oik-ohme-rvn> *

**Due to COVID-19 concerns, the public may attend the meeting remotely.*

Please call the Chair or the County Clerk's Office (715-395-1569) if you cannot attend.

MEMBERS: Rosemary Lear, Chair
Carol Jones
Jon Fiskness
Dave Sletten
Matt Johnson
Tracy Middleton
Brad Theien
Maria Letsos
Zach DeVoe
Marissa Hanson

A G E N D A

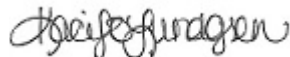
(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of minutes from the December 20, 2021, meeting (attached).
3. Action item: Request of \$47,713 from retained fees account for continued funding of GIS Technician position in Land Records Department (attached).
4. Informational item: 2023 Wisconsin Land Information Program grant (attached).
5. Future agenda items.
6. Adjournment.

cc: Susan Sandvick Ann Doucette Cheryl Westman
Superior Telegram Douglas County Website County Board Supervisors

NOTE: Attachments to agenda available in County Clerk's Office for viewing or copying. Action may be taken on any items on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive.

Posted: Courthouse, Government Center, Superior Telegram, Superior Public Library



Name

12/2/22

Date

DOUGLAS COUNTY LAND INFORMATION COUNCIL
Tuesday, December 21, 2021, 3:30 p.m., Boardroom 201, Government Center
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Chair Rosemary Lear.

ROLL CALL: Present – Rosemary Lear, Jon Fiskness, Zach DeVoe, Carol Jones, Marissa Hanson, Brad Theien, Tracy Middleton. Absent – Dave Sletten, Matt Johnson, Maria Letsos. Others present – Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Fiskness, second Jones, to approve minutes from the September 24, 2021, meeting. Motion carried.

ACTION ITEM:

2022 Land Records Modernization Plan: State reviewed plan thoroughly this year; approved December 13, 2021, version. Updates include projects four (Mobile Applications/Map and REST Services) and five (NextGen 911 Data Compliance). Mobile apps are increasingly popular and demand is high; NextGen 911 implementation is federally and state mandated to achieve consistency across the nation in regard to address accuracy with emergency communications.

ACTION: Motion by Fiskness, second Jones, to approve 2022 Land Records Modernization Plan as presented. Motion carried.

INFORMATIONAL ITEMS:

End of Year Report: Wisconsin ACT 20 began a data initiative for statewide GIS standards. New mandate will require submission of section center corners, which is a calculated value. Only 2% of Douglas County corners are survey grade (within a 2-centimeter accuracy). 6,337 parcel edits, 6,153 ownership edits, 106 section corners, and 15 centerline monuments completed in 2021.

ADJOURNMENT: Motion by Jones, second Fiskness, to adjourn. Motion carried. Meeting adjourned at 3:56 p.m.

Submitted by,

Kaci Lundgren
Committee Clerk



Douglas County Land Services

1313 Belknap Street – RM 206
Superior, WI 54880

Zach DeVoe
Land Services Director

Tessah Behlings
Zoning Coordinator

Robin Schaffer
Assistant Zoning Coordinator

12/2/2022

Land Council,

I am asking for approval of \$47,713 from retained fees to cover the funding of one of our two GIS Technician positions in Land Records. We requested this funding from the retained fees account in 2021 for 2022 and it was approved. We were unable to find other avenues of funding for this position for 2023. The position is critical for both City and County GIS departments and is the only position that has been actively working with the Next Gen 911 GIS data clean up.

Zach DeVoe



STATE OF WISCONSIN DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Kathy Blumenfeld, Secretary
Dawn Vick, Division Administrator

Wisconsin Land Information Program 2023 Base Budget, Training & Education, and Strategic Initiative Grant Application

Complete this application form in order to receive 2023 Wisconsin Land Information Program (WLIP) grants, pursuant to Wisconsin Statute Section 16.967(7) and Wisconsin Administrative Code, Chapter Adm. 47.

Training & Education Grants may be used for the training and education of county employees for the design, development, and implementation of a land information system. Each county is eligible for a \$1,000 grant.

Strategic Initiative Grants are for the purposes of addressing statutory directives to create a statewide digital parcel map and to post certain parcel information online in the standard Searchable Format. Strategic Initiative grant funding is to be prioritized to achieve "benchmarks" for parcel quality and completeness. Each county is eligible for \$70,000 in 2023 Strategic Initiative grant funding.

There are four benchmarks for parcel data:

- Benchmark 1 – Parcel and Zoning Data Submission
- Benchmark 2 – Extended Parcel Attribute Set Submission
- Benchmark 3 – Completion of County Parcel Fabric
- Benchmark 4 – Completion and Integration of PLSS

Counties must prioritize their Strategic Initiative grant activities toward achieving the benchmarks in numerical order. The benchmarks are designed to complement and dovetail with the county land information plan. A county may amend a plan with updates or revisions as appropriate. Instructions for amending a plan appear on the following page.

Base Budget Grants enable a county to develop, maintain, and operate a basic land information system and may be used for the implementation of the county's land information plan. Base Budget grants are only available to those counties with retained register of deeds document recording fees of less than \$100,000 in State FY 2022 (July 1, 2021–June 30, 2022). See the grant eligibility table on page 9 to confirm your county's eligibility.

Applications should be submitted by December 31, 2022 or earlier. Please submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov. For questions, please contact the WLIP grant administrator at peter.herreid@wisconsin.gov or (608) 267-3369.

Grant application released	September 12, 2022
Grant application deadline	December 31, 2022
Grant activities eligible for reimbursement	Beginning January 1, 2023
Training & Education grants distributed	By February 28, 2023
Base Budget grants distributed	By March 31, 2023
Strategic Initiative grant distributed (upon successful data submittal for V9)	By July 31, 2023
Grant project completion deadline	December 31, 2024

How to Fill Out and Submit This Form:

- **DOWNLOAD THIS DOCUMENT & "FILE ► SAVE AS"** to save a local copy.
When saving, add your county name to the end, e.g.,
File name: 2023_WLIP_Grant_Application_GreenLake.pdf
- **FILL OUT THE APPLICATION** – use Adobe Reader or Acrobat to fill in the application form electronically, by typing data into it. Do *not* fill out the form by hand. The instructions are numbered according to the question numbers on the application form and hyperlink to each corresponding question.
- **"FILE ► SAVE"** – to save as you go
- **ATTACH PAGES** – Attach addendum pages if applicable, or email as separate files
- **SUBMIT VIA EMAIL (WITH COUNTY NAME)** – Email a completed digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov by December 31, 2022. Email subject line should include the name of your county, e.g.,
Email Subject: 2023 WLIP Grant Application - Winnebago

Instructions for Amending Grant Projects

If the grant application is approved, DOA will enter into a grant agreement to fund the specific projects and activities as set forth in the grant application. If, after the grant agreement is executed, conditions or situations at the county change such that it is necessary to change a project's scope of work or timeline, the county should seek approval for an amendment.

Any proposed change to grant projects or activities must be described in an amended version of the county's grant application. Because Wisconsin Administrative Code, Chapter Adm. 47.06(3) requires grant projects be consistent with an approved county land information plan, in some cases, it may also be necessary for the county to amend its land information plan.

To amend grant projects or project activities. Complete a revised, amended version of the original grant application that describes the complete, updated set of project activities to be funded with the grant. Include:

- Change to project/project activities
- Updated dollar amount(s) for project costs
- Land information plan citations for the new project
- Original project/project activities that remain unaffected by the amendment (leave intact and unchanged from initial application)
- Add the word "Amended" to the file name
- Submit the amended application to the WLIP grant administrator. In an email, list the grant type and specific year of the grant for which amendment is requested

To make amendments to land information plan (so that the plan is consistent with the grant application).

There are two options for amending county land information plans:

- a) Amend the land information plan immediately to include the project. Send the entire amended plan to the grant administrator. For amended plans, counties must include documentation of county land information council approval (e.g., meeting minutes or resolution).
- b) Send documentation of land information council approval of the project, and update the land information plan at the next convenient update opportunity. Plans for the three-year period covering 2022-2024 shall be authored according to the 2021 Uniform Instructions for Preparing County Land Info Plans.

To request an extension of a grant project deadline. If the county is unable to complete projects by the grant agreement deadline, you may request an extension by emailing the grant administrator. Include:

- The grant type and specific year of the grant
- Reason for extension
- Include the word "Extension"

Training & Education Grant Application Instructions

- TE_#1** County submitted a 2022-2024 land information plan to DOA? All counties updated their county land information plan in 2021 to meet s. 59.72(3)(b). Wisconsin Administrative Code, Chapter Adm.47.06(3) requires that projects must be consistent with an approved county land information plan (also referred to as a county-wide land records modernization plan).
- TE_#2** Enter date of last county land information council meeting. According to s. 59.72(3m)(b), the county land information council shall review the priorities, needs, policies, and expenditures of a land information office and advise the county on matters affecting the land information office. The land information council must have met within the last 12 months for the county to be eligible for a WLIP grant.
- TE_#3** LIO subscribed to the land information listserv? Applicants must subscribe to the WLIP's e-mail listserv, doa-landinfo@lists.wi.gov.
- TE_#4** County's Retained Fee/Grant Report for 2021 submitted? According to s. 59.72(2)(b), a county must submit an annual report to DOA on WLIP retained fee and grant spending. All counties submitted a *Retained Fee/Grant Report* for 2021.
- TE_#5** Training & Education Award Eligible. The amount of \$1,000 is available to each county for 2023 Training & Education grants.
- TE_#6** Training & Education Award Amount Requested. Enter the amount requested (up to \$1,000).
- TE_#7** Brief Description of Intended Expenditures for Training & Education Grant. Provide information on plans to utilize the Training & Education grant funding. Aim for less than 1,800 characters. The font size will shrink as you type, becoming smaller to accommodate more text.
- TE_#8** Statement and Authorization of Land Information Officer. Land information officer name (typed) and date are required. Do not sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov.

Strategic Initiative Grant Application Instructions

- SI_#1** Strategic Initiative Award Eligible. The amount of \$70,000 is available to each county for 2023 Strategic Initiative grants.
- SI_#2** Strategic Initiative Award Amount Requested. Enter the amount requested (up to \$70,000).
- SI_#3** Will the county use 2023 Strategic Initiative Funding to work toward Benchmark 1 and 2 in the Searchable Format in the first quarter of 2023? Indicate whether the county will use grant funding to work toward Benchmark 1 and Benchmark 2 in the Searchable Format. The county must meet the Searchable Format standard for the Version 9 Statewide Parcel Map Database Project (V9) data submittal, using grant funds to do so if necessary. V9 data submittals will be due March 31, 2023.

Figure 1 on the following page summarizes the benchmarks. For Benchmark 1 and 2 specifications, see the Submission Documentation. Note that the Submission Documentation may be tweaked for V9, with an effort to clarify and be consistent with previous versions of the Submission Documentation.

Searchable Format. In the Searchable Format, the county data submittal is ready for immediate aggregation into the statewide parcel layer. The county performs all data cleanup and standardization before submitting data. Data exactly matches the Searchable Format standard. The Searchable Format is defined in detail in the Submission Documentation.



Figure 1. Summary of 2023 benchmarks. The Searchable Format for Benchmarks 1 & 2 and other data submission requirements are detailed in the Submission Documentation.

Strategic Initiative Grant Application Instructions (Continued)

SI_#4 Will the county use 2023 Strategic Initiative Funding to work toward and/or maintain the Searchable Format for **V10** or **V11**? 2023 projects have a completion deadline of December 31, 2024—which means that Strategic Initiative grant projects can span two whole calendar years. The projected data submission deadline for V9 is March 31, 2023. Indicate whether the county will use 2023 Strategic Initiative grant funding to work toward and/or maintain the Searchable Format for V10 or V11.

SI_#5 **Benchmark 1 and 2 Land Information Plan Citations.** Provide only if you answered “Yes” to SI_#3 and/or SI_#4 above. List the corresponding citation (Page numbers) from the county’s land information plan for the *Project Plan to Achieve the Searchable Format for Benchmarks 1 & 2*.

LIO certification upon data submission. Land information officers will be required to certify that data meets the standards for Benchmark 1 and 2 upon submission of data for V9. Counties will certify their own level of attribute completeness relative to an *element occurrence standard*. This means that if an element (such as a property address, a total assessed value, total property tax value, etc.) actually occurs for a given parcel, then this element should be included in the submitted dataset. This also means that there may be justifiable omissions from the submitted dataset. Examples might be missing tax data for tax exempt properties, no address when no structure is present on a property, etc. Data elements must be included only if they actually occur.

SI_#6 **Benchmark 1 and 2 Project Activities and Costs.** For Benchmark 1 and 2, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do **not** include vendor estimates as attachments with the completed application you submit. Type a concise description for each itemized cost, beginning with row1, column1. Enter dollar amount in column2 of row1. Then proceed to row2. The font size will shrink as you type, becoming smaller to accommodate more text. Aim for less than 40 characters per line.

Note on staff funding. The county may either utilize the expertise of existing county staff or hire contractors from the private sector as part of Strategic Initiative grant expenses. As long as county staff activities funded by the Strategic Initiative grant are for the purposes specified in the grant application, it is acceptable to use grant funds to reimburse county or municipal staff. However, **staff time must be broken down** into specific project activities under one or more Strategic Initiative benchmarks.

SI_#7 **Benchmark 1 and 2 Total Costs.** Maximum value is \$70,000. The “Total Costs” boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include *only* Strategic Initiative funds in total costs, which may **not exceed** \$70,000 on this application form.

SI_#8 Will the county perform data cleanup and standardization tasks in order to meet the Searchable Format standard before submitting data for the **V9 call** for data by March 31, 2023? Indicate whether the county will perform data cleanup and standardization tasks before submitting data for V9 by March 31, 2023. Counties must meet the Searchable Format standard for the V9 data submittal and into the foreseeable future, using grant funds to do so if necessary. This also entails submitting data that exactly matches the schema specifications for the Searchable Format, as detailed in the Submission Documentation. See SI_#3 above.

SI_#9 If you answered “No” to SI_#8 above, briefly describe how you will address any deficiencies in order to meet the Searchable Format standard, explain why the deficiencies cannot be rectified by the V9 call for data, and how they will be addressed. Aim for less than 1,800 characters. The font size will shrink as you type more text.

SI_#10 Is your county’s digital parcel fabric complete (including incorporated areas)? Give estimated year of completion (YYYY) if applicable. Note that there may exist within some counties certain areas that do not require detailed parcel mapping, such as state forests. These areas can be treated as a single large parcel as long as they are designated as such in the submitted dataset (however, this exception does **not** apply to municipalities).

SI_#11 Will county use 2023 Strategic Initiative funding to work toward Benchmark 3? If the county’s digital parcel fabric is incomplete, indicate whether county will use Strategic Initiative grant funds to work toward completion.

SI_#12 **Benchmark 3 Land Information Plan Citations.** If a county has an incomplete digital parcel fabric, list the corresponding citation (Page numbers) from the county’s land information plan for the *Project Plan for Parcel Completion*.

PLSS first approach. Some counties have a plan in place to complete PLSS remonumentation before completing the parcel fabric in a given area. Counties have the option of adopting a “PLSS first approach,” in which PLSS should be prioritized for areas not covered by the parcel fabric. If selecting a PLSS first approach, note this in the *Project Plan for PLSS*, described in SI_#18 below.

SI_#13 **Benchmark 3 Project Activities and Costs.** For Benchmark 3, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do **not** include vendor estimates as attachments with the completed application you submit.

SI_#14 **Benchmark 3 Total Costs.** Maximum value is \$70,000. The "Total Costs" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include only Strategic Initiative funds in total costs, which may not exceed \$70,000 on this application form.

SI_#15 **Is your county's PLSS network complete and integrated into digital parcel layer?** This includes: rediscovery of PLSS corner monuments and physical remonumentation of corners without existing monuments; establishing accurate coordinates on these corners based on a modern datum; posting tie sheets online for these corners; and integrating all county PLSS corners into the county parcel fabric. Give estimated year of completion (YYYY) if applicable.

PLSS integration. Integration means the optimization of the geospatial accuracy of the digital parcel layer which improves the accuracy of where parcel boundary lines are represented on the digital parcel map. In cases where the result would be a materially significant improvement to the geospatial accuracy of the digital parcel layer, parcels have been tied to and, if necessary, adjusted geometrically to the inputted PLSS coordinates. This definition does not imply a restriction on a county's options for integration, whether it is snapping parcel boundary lines to PLSS corner coordinates one corner at a time, entirely redrawing parcel boundaries one survey township at a time, or another chosen approach. (For example, "rubber sheeting" is not required.)

SI_#16 **Benchmark 4 waiver request to acquire lidar or aerial imagery.** Strategic Initiative funds for 2023 are intended to be used for the purposes of parcel dataset development. However, it may be possible to use Strategic Initiative funds for LiDAR and/or aerial imagery, subject to the following conditions: First, a county would need to use the funds to meet parcel Benchmarks 1-3. Then, if a county has remaining Strategic Initiative grant funding, it may expend it on LiDAR and/or aerial imagery, *before* Benchmark 4 (Completion and Integration of PLSS).

SI_#17 **Will county use 2023 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)?** Indicate whether Strategic Initiative grant funds will be used to make progress toward Benchmark 4.

PLSS data submission. All counties may be required to submit a digital copy of all county PLSS corner coordinates values for inclusion in the State Cartographer's Office online SurveyControlFinder, and any other DOA-sanctioned statewide effort to collect PLSS datasets. At a minimum, all PLSS corner coordinate values established using Strategic Initiative funds should be tagged with their appropriate accuracy class (Survey grade, Sub-meter, or Approximate).

SI_#18 **Benchmark 4 Land Information Plan Citations.** If a county has not achieved satisfactory completion and integration of its PLSS framework, list the corresponding citation (Page numbers) from the county's land information plan for the *Project Plan for PLSS*.

Project Plan for PLSS. If the county has not achieved a complete and integrated PLSS framework, the county must have a project *within the county land information plan* that outlines:

1. Planned approach for remonumenting, rediscovering, and establishing survey grade coordinates for PLSS corners, and integrating corners into the parcel fabric. Due to cost, accessibility, or land ownership, lower-quality coordinates may be substituted. However, lower grade coordinates should be the exception, rather than the rule. In addition, counties may, but are not required to, use Strategic Initiative grant funds to upgrade their PLSS from a NAD27 coordinate system to a more current datum.
2. Current status of PLSS data in the county including a tally of the total number of corners, their remonumentation status, and their coordinate status (accuracy class) if known. Accuracy classes include Survey grade, Sub-meter, and Approximate.
 - **Survey grade** – Coordinates collected under the direction of a professional land surveyor, in a coordinate system allowed by s. 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision.
 - **Sub-meter** – Accuracies of 1 meter or better
 - **Approximate** – Accuracies of within 5 meters or to coordinates derived from public records and other relevant information.
3. Goals for the funding period, including the number of corners to be remonumented and/or rediscovered, the number to have new coordinates established, the accuracy class for these new coordinates, and the way in which these points will be integrated into the parcel fabric.
4. Documentation for any missing corner data as discussed below.
5. Efforts to collaborate with neighboring counties.

SI_#19 **Benchmark 4 Project Activities and Costs.** For Benchmark 4, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do **not** include vendor estimates as attachments with the completed application you submit.

SI_#20 **Benchmark 4 Total Costs.** Maximum value is \$70,000. The “Total Costs” boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include only Strategic Initiative funds in total costs, which may not exceed \$70,000 on this application form.

SI_#21 **Other County-Level Strategic Initiative Projects.** Applies only to situations in which a county has already met Benchmarks 1, 2, 3, and 4 (or 1-3 with LiDAR/aerial imagery waiver). Specifically, this entails:

- Benchmarks 1 and 2 – Parcel and zoning data with extended parcel attributes will be submitted by March 31, 2023 for the V9 call for data exactly matching the Searchable Format standard
- Benchmark 3 – The county’s digital parcel fabric is complete
- Benchmark 4 – PLSS framework has reached a level of satisfactory completion and integration, which is documented in the “PLSS” Foundational Element layer status section of the county land information plan (with the exception of LiDAR/aerial imagery waiver counties described in SI_#16)

County-Level Strategic Initiative project(s). If a county has already met Benchmarks 1, 2, 3, and 4 (or 1-3 with LiDAR/aerial imagery waiver), it will still remain eligible for \$70k in 2023 Strategic Initiative grant funding. Such a county may use the Strategic Initiative funding for a project as listed *within the county land information plan*. For example, another Strategic Initiative project might be to complete or comprehensively update another Foundational Element layer—such as LiDAR, orthoimagery, address points, street centerlines, land use, zoning, or administrative boundaries. For the expanded list of Foundational Elements, see the 2021 *Uniform Instructions for Preparing County Land Information Plans*.

Strategic Initiative funding exclusions. Strategic Initiative grant funding may *not* be used for renewing annual software vendor contracts, ongoing operational costs, or maintenance of existing layers. (However, WLIP Base Budget grant funds may be used for these expenses, as well as retained fees.)

SI_#22 Estimated amount of \$70,000 to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery/waiver counties). Enter zero or “More than zero” and dollar amount.

Addendum. If “More than zero” is selected, use the *2023 WLIP Grant Application Addendum* to document the projects the county will use the Strategic Initiative funding for. You may attach as many grant application addendum pages as necessary. Addendum pages are available at doa.wi.gov/WLIP. LiDAR/aerial imagery waiver counties should also use the addendum to document the LiDAR/aerial imagery project you will use the Strategic Initiative funding for. Others should leave blank if not applicable.

SI_#23 **TOTAL ALL STRATEGIC INITIATIVE GRANT PROJECTS.** Total should *not* exceed \$70,000—the Strategic Initiative Award Eligible amount. Include costs for addendum projects in Strategic Initiative total if applicable. If the county anticipates spending more than \$70,000 of Strategic Initiative funds on a project, this can be noted elsewhere, such as the county land information plan.

SI_#24 **Statement and Authorization of Land Information Officer.** LIO name (typed) and date are required. Do *not* sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov.

Base Budget Grant Application Instructions

- BB_#1** **Base Budget Award Eligible.** The amount your county is eligible for 2023 Base Budget grant. Refer to the grant eligibility table on page 9 for amount. If your county is not eligible, *leave blank* the Base Budget application pages.
- BB_#2** **Base Budget Award Amount Requested.** Enter the amount requested. The amount of funds requested/dispensed may not exceed your county's eligible amount from the grant eligibility table on page 9.
- BB_#3** **Base Budget Grant Project Title.** Provide a title for the Base Budget project your county plans to undertake that accurately but concisely describes the project.
- BB_#4** **Land Information Spending Category.** Select the project activity area (spending category) covered by the Base Budget project title. Refer to Chapter Adm. 47.03 for eligible projects and activities.

Projects must fall under one of the following categories:

- Digital parcel mapping
- PLSS remonumentation
- Other parcel work (e.g., ROD indexing)
- LiDAR
- Orthoimagery
- Address Points
- Street Centerlines
- Software
- Hardware
- Website Development/Hosting Services
- Administrative Activities and Management
- Training and Education
- Other (specify) – **Do not select "Other" as a Base Budget spending category unless the project genuinely does not fit into one of the categories above*

Note on staff funding. If the county intends to fund either in-house staff or third-party contractors with Base Budget grant funds, the work of these staff persons must be broken down into one or more of the categories above. In other words, while staff expenses or salary are eligible expenses, *it is not correct to list "staff expenses" or "salary" as a project activity area.* Instead, break down the staff expenses into one or more of the categories above.

Also, note that state statute 59.72(2)(b) requires counties to report on grant expenditures (as well as retained fee expenditures) in each of the land information spending categories above in a *Retained Fee/Grant Report* by June 30th of each year.

- BB_#5** **Land Information Plan Citations.** For each project, list the corresponding citation (page numbers) from the county's plan. All proposed grant activities must reflect goals and objectives contained in the county's land information plan.
- BB_#6** **Project Activities and Costs.** For each project, provide costs for the project to be paid with WLIP grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit. Type a concise description for each itemized cost, beginning with row1, column1. Enter dollar amount in column2 of row1. Then proceed to row2. The font size will shrink as you type, becoming smaller to accommodate more text. Aim for less than 40 characters per line.
- BB_#7** **Base Budget Project Total.** The "Base Budget Project Total" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes.
- BB_#8-#22** Fill out questions 8-12, 13-17, and 18-22 only if your county has *multiple* Base Budget projects. Counties with more than four Base Budget projects should attach additional pages of the *WLIP 2023 Grant Application Addendum*. You may attach as many addendum pages as necessary or email them as separate files. Addendum pages are available at doa.wi.gov/WLIP.
- BB_#23** **TOTAL ALL BASE BUDGET PROJECT COSTS.** Total should not exceed Base Budget Award Eligible amount shown in BB_#1. Include costs for Base Budget addendum projects in Base Budget total if applicable.
- BB_#24** **Statement and Authorization of Land Information Officer.** Land information officer name (typed) and date are required. Do not sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov.

2023 Grant Eligibility Table

	State FY21 Retained Fees (July 2021-June 2022)	BB Grant Eligibility (\$100k – FY21 Retained Fees)	Strategic Initiative Grant Eligibility	Training & Education Grant Eligibility	Total Grant Eligibility Amount
Adams	67,568	32,432	70,000	1,000	103,432
Ashland	29,200	70,800	70,000	1,000	141,800
Barron	83,584	16,416	70,000	1,000	87,416
Bayfield	46,216	53,784	70,000	1,000	124,784
Brown	351,696	NA	70,000	1,000	71,000
Buffalo	28,400	71,600	70,000	1,000	142,600
Burnett	52,232	47,768	70,000	1,000	118,768
Calumet	75,320	24,680	70,000	1,000	95,680
Chippewa	107,952	NA	70,000	1,000	71,000
Clark	55,000	45,000	70,000	1,000	116,000
Columbia	105,776	NA	70,000	1,000	71,000
Crawford	27,128	72,872	70,000	1,000	143,872
Dane	791,776	NA	70,000	1,000	71,000
Dodge	130,048	NA	70,000	1,000	71,000
Door	83,576	16,424	70,000	1,000	87,424
Douglas	67,496	32,504	70,000	1,000	103,504
Dunn	64,680	35,320	70,000	1,000	106,320
Eau Claire	148,272	NA	70,000	1,000	71,000
Florence	11,992	88,008	70,000	1,000	159,008
Fond du Lac	146,344	NA	70,000	1,000	71,000
Forest	26,104	73,896	70,000	1,000	144,896
Grant	70,936	29,064	70,000	1,000	100,064
Green	65,552	34,448	70,000	1,000	105,448
Green Lake	34,848	65,152	70,000	1,000	136,152
Iowa	45,224	54,776	70,000	1,000	125,776
Iron	19,992	80,008	70,000	1,000	151,008
Jackson	39,952	60,048	70,000	1,000	131,048
Jefferson	132,512	NA	70,000	1,000	71,000
Juneau	54,136	45,864	70,000	1,000	116,864
Kenosha	223,880	NA	70,000	1,000	71,000
Kewaunee	33,368	66,632	70,000	1,000	137,632
La Crosse	162,192	NA	70,000	1,000	71,000
Lafayette	32,440	67,560	70,000	1,000	138,560
Langlade	39,552	60,448	70,000	1,000	131,448
Lincoln	59,480	40,520	70,000	1,000	111,520
Manitowoc	119,048	NA	70,000	1,000	71,000
Marathon	203,008	NA	70,000	1,000	71,000
Marinette	85,480	14,520	70,000	1,000	85,520
Marquette	36,152	63,848	70,000	1,000	134,848
Menominee	4,048	95,952	70,000	1,000	166,952
Milwaukee	1,025,104	NA	70,000	1,000	71,000
Monroe	69,856	30,144	70,000	1,000	101,144
Oconto	81,816	18,184	70,000	1,000	89,184
Oneida	100,752	NA	70,000	1,000	71,000
Outagamie	268,304	NA	70,000	1,000	71,000
Ozaukee	141,328	NA	70,000	1,000	71,000
Pepin	13,656	86,344	70,000	1,000	157,344
Pierce	63,608	36,392	70,000	1,000	107,392
Polk	95,232	4,768	70,000	1,000	75,768
Portage	95,120	4,880	70,000	1,000	75,880
Price	36,952	63,048	70,000	1,000	134,048
Racine	286,832	NA	70,000	1,000	71,000
Richland	28,816	71,184	70,000	1,000	142,184
Rock	237,072	NA	70,000	1,000	71,000
Rusk	33,424	66,576	70,000	1,000	137,576
Sauk	135,992	NA	70,000	1,000	71,000
Sawyer	55,648	44,352	70,000	1,000	115,352
Shawano	72,104	27,896	70,000	1,000	98,896
Sheboygan	162,792	NA	70,000	1,000	71,000
St. Croix	172,776	NA	70,000	1,000	71,000
Taylor	34,944	65,056	70,000	1,000	136,056
Trempealeau	49,872	50,128	70,000	1,000	121,128
Vernon	46,632	53,368	70,000	1,000	124,368
Vilas	79,760	20,240	70,000	1,000	91,240
Walworth	190,072	NA	70,000	1,000	71,000
Washburn	43,128	56,872	70,000	1,000	127,872
Washington	217,688	NA	70,000	1,000	71,000
Waukesha	631,256	NA	70,000	1,000	71,000
Waupaca	89,184	10,816	70,000	1,000	81,816
Waushara	50,552	49,448	70,000	1,000	120,448
Winnebago	237,768	NA	70,000	1,000	71,000
Wood	107,704	NA	70,000	1,000	71,000
Total	8,917,904	2,220,040	5,040,000	72,000	7,332,040



2023 WLIP Training & Education Grant Application

County:

- 1. County submitted a 2022-2024 land information plan to DOA Yes No
- 2. Enter date of last county land information council meeting (mm/dd/yyyy) ►
- 3. LIO subscribed to the land information listserv Yes No
- 4. County's *Retained Fee/Grant Report* for 2021 submitted Yes No
- 5. Training & Education Award Eligible **\$ 1,000.00**
- 6. Training & Education Award Amount Requested **\$**
- 7. Brief Description of Intended Expenditures for Training & Education Grant

8. Statement and Authorization of Land Information Officer
As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Training & Education grant projects must be completed by December 31, 2024.

LIO Name (typed)

Date (mm/dd/yyyy)



2023 WLIP Strategic Initiative Grant Application

County:

- | | |
|--|---|
| 1. Strategic Initiative Award Eligible | \$ 70,000.00 |
| 2. Strategic Initiative Award Amount Requested | \$ <input style="width: 150px; height: 25px;" type="text"/> |

BENCHMARK 1 & BENCHMARK 2

3. The county must meet Benchmark 1 and Benchmark 2 for the V9 call for data by March 31, 2023 in the Searchable Format. Will the county use 2023 Strategic Initiative funding to work toward the Searchable Format for **V9** Benchmark 1 and 2 in the first quarter of 2023?
- Yes
 No
4. Will the county use 2023 Strategic Initiative Funding to work toward and/or maintain the Searchable Format for **V10** or **V11**?
- Yes
 No
5. Benchmark 1 and 2 Land Information Plan Citations for *Project Plan to Achieve Searchable Format for Benchmarks 1 & 2 – Page numbers* (If answered “No” to #3-4 above, skip down to #8 below.)
-

6. Benchmark 1 and 2 Project Activities ▼	Costs ▼	
7. Benchmark 1 and 2 Total Costs ▶		

8. Will the county perform data cleanup and standardization tasks in order to meet the Searchable Format standard before submitting data for the **V9** call for data by March 31, 2023?
- Yes ▶ Skip down to #10 below
 NA – Not applicable because no deficiencies ▶ Skip down to #10 below
 No
9. If you answered “No” to SI_#8 above, briefly describe how you will address any deficiencies in order to meet the Searchable Format standard, explain why the deficiencies cannot be rectified by the V9 call for data, and how they will be addressed:

BENCHMARK 3

10. Is your county's digital parcel fabric complete (including incorporated areas)?

Yes, parcel fabric complete

No, county needs to work toward Benchmark 3 ▶ Estimated year of completion ▶

11. Will county use 2023 Strategic Initiative funding to work toward Benchmark 3 (Completion of County Parcel Fabric)?

Yes

No ▶ Skip down to #15 below

12. Benchmark 3 Land Information Plan Citations for *Project Plan for Parcel Completion* – Page numbers

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13. Benchmark 3 Project Activities ▼

Costs ▼

		14. Benchmark 3 Total Costs ▶	<input type="text"/>

BENCHMARK 4

15. Is your county's PLSS framework complete and integrated into digital parcel layer?

Yes, PLSS network complete and integrated (according to the definition of integration on page 6)

No, county needs to work toward Benchmark 4 ▶ Estimated year of completion ▶

16. Benchmark 4 waiver request – Check the waiver box below if you wish to request a waiver from Benchmark 4 in favor of LiDAR and/or Aerial Imagery costs

No / Not Applicable

Yes, waiver requested in favor of **LiDAR** project ▶ Fill out *2023 WLIP Grant Application Addendum*

Yes, waiver requested in favor of **Imagery** project ▶ Fill out *2023 WLIP Grant Application Addendum*

17. Will county use 2023 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)?

Yes

No ▶ Skip down to #21 below

18. Benchmark 4 Land Information Plan Citations for *Project Plan for PLSS* – Page numbers

--

19. Benchmark 4 Project Activities ▼

Costs ▼

		20. Benchmark 4 Total Costs ▶	<input type="text"/>

OTHER COUNTY-LEVEL STRATEGIC INITIATIVE PROJECTS

21. County anticipates meeting Benchmarks 1-4 (or 1-3 with LiDAR/aerial imagery waiver) **and** foresees having some of the \$70k Strategic Initiative funding “leftover”?

- Yes
- No

22. Estimated amount of \$70k to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery waiver counties)

- Zero
- More than zero ▶ Specify amount ▶ \$

If “More than zero” is selected, use the *2023 WLIP Grant Application Addendum* to describe the projects you will use the Strategic Initiative funding for.

23. TOTAL ALL STRATEGIC INITIATIVE PROJECTS (should equal ≤ \$70,000.00) ▶ \$

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Strategic Initiative grant projects must be completed by December 31, 2024.

LIO Name (typed)

Date (mm/dd/yyyy)



2023 WLIP Base Budget Grant Application

County:

1. Base Budget Award Eligible (from grant eligibility table on page 9) \$

2. Base Budget Award Amount Requested \$

3. Base Budget Grant Project Title 1

4. Land Information Spending Category:

5. Land Information Plan Citations – Page numbers

6. Project Activities ▼

Costs ▼

7. Base Budget Project 1 Total ▶			

8. Base Budget Grant Project Title 2

9. Land Information Spending Category:

10. Land Information Plan Citations – Page numbers

11. Project Activities ▼

Costs ▼

12. Base Budget Project 2 Total ▶			

13. Base Budget Grant Project Title 3

14. Land Information Spending Category:

15. Land Information Plan Citations – Page numbers

16. Project Activities ▼

Costs ▼

		17. Base Budget Project 3 Total ▶	

18. Base Budget Grant Project Title 4

19. Land Information Spending Category:

20. Land Information Plan Citations – Page numbers

21. Project Activities ▼

Costs ▼

		22. Base Budget Project 4 Total ▶	

23. TOTAL ALL BASE BUDGET PROJECT COSTS (not to exceed BB_#1) ▶

\$

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Base Budget grant projects must be completed by December 31, 2024.

LIO Name (typed)

Date (mm/dd/yyyy)

2023 WLIP Grant Application Addendum

County:

Select Addendum Type:

- Base Budget Project(s)
- Other county Strategic Initiative Project(s)
- LiDAR project – enabled by waiver from Benchmark 4
- Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 1

2. Land Information Spending Category:

3. Land Information Plan Citations – Page numbers

4. Addendum Project 1 Activities ▼ Costs ▼

5. Addendum Project 1 Total ▶			

6. Project Title 2

7. Land Information Spending Category:

8. Land Information Plan Citations – Page numbers

9. Addendum Project 2 Activities ▼ Costs ▼

10. Addendum Project 2 Total ▶			

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

2023 WLIP Grant Application Addendum II

County:

Select Addendum Type:

- Base Budget Project(s)
- Other county Strategic Initiative Project(s)
- LiDAR project – enabled by waiver from Benchmark 4
- Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 3

2. Land Information Spending Category:

3. Land Information Plan Citations – Page numbers

4. Addendum Project 3 Activities Costs

5. Addendum Project 3 Total ▶			

6. Project Title 4

7. Land Information Spending Category:

8. Land Information Plan Citations – Page numbers

9. Addendum Project 4 Activities Costs

10. Addendum Project 4 Total ▶			

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

2023 WLIP Grant Application Addendum III

County:

Select Addendum Type:

- Base Budget Project(s)
- Other county Strategic Initiative Project(s)
- LiDAR project – enabled by waiver from Benchmark 4
- Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 5

2. Land Information Spending Category:

3. Land Information Plan Citations – Page numbers

4. Addendum Project 5 Activities ▼ Costs ▼

5. Addendum Project 5 Total ▶			

6. Project Title 6

7. Land Information Spending Category:

8. Land Information Plan Citations – Page numbers

9. Addendum Project 6 Activities ▼ Costs ▼

10. Addendum Project 6 Total ▶			

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself