

May 9, 2022

DOUGLAS COUNTY CIVIL SERVICE COMMISSION
Thursday, May 19, 2022, 1:00 p.m., Government Center Boardroom 201
1316 N 14th Street, Superior, Wisconsin
OR JOIN BY PHONE: (US) +1 414-909-7764 PIN: 440 292 027#
OR VIDEO: <https://meet.google.com/vrw-anvq-ffm>*

**Due to COVID-19 concerns, the public may attend the meeting remotely.*

Please call the County Clerk's Office (715-395-1569) if you are unable to attend.

MEMBERS: Dennis Dalbec
Sandra Waletzko
Paul Johnson
Mary Jane Wesolowski
Del Kangas

A G E N D A

(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time.)

1. Roll call.
2. Approval of minutes of the May 14, 2019, meeting (attached).
3. Action item: Election of officers.
4. Informational items:
 - a. Human Resources report on staffing for patrol and jail; and
 - b. Civil Service Commission for Sheriff's Department Ordinance amendment update (attached).
5. Future agenda items.
6. Adjournment.

Cc: Shelley Nelson (Telegram) Ann Doucette Tom Dalbec Jerry Moe
Carolyn Pierce Susan Sandvick Linda Corbin County Board Supervisors
Douglas County Website Chris Hoyt Tyler Edwards

NOTE: Attachments to agenda are available in County Clerk's Office for review or copying. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we receive.

Posted: Courthouse, Government Center, Telegram Copied



5-9-22

Name

Date

DOUGLAS COUNTY CIVIL SERVICE COMMISSION
Tuesday, May 14, 2019, 10:00 a.m., Courthouse, Room 207C
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Vice Chair Sandra Waletzko.

ROLL CALL: Present –Sandra Waletzko, Del Kangas, Mary Jane Wesolowski, Paul Johnson, Richard Berchild. Others present – Tom Dalbec, Ann Doucette, Holly Mortenson, Jerry Moe, Linda Corbin, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Kangas, second Johnson, to approve minutes of the April 26, 2017, meeting, with the following amendment: Remove “active until January 2018” under Status and Expiration of Eligibility Lists - Deputies. Motion carried.

ACTION ITEMS:

Election of Officers: Election needed due to chair resignation.

Civil Service Commission Chair: Waletzko nominated Paul Johnson. No further nominations. Motion by Waletzko, second Wesolowski, to close nominations and cast unanimous ballot for Paul Johnson. Motion carried.

Civil Service Commission Vice Chair: Johnson nominated Sandra Waletzko. No further nominations. Motion by Johnson, second Kangas, to close nominations and cast unanimous ballot for Sandra Waletzko. Motion carried.

Civil Service Commission for Sheriff’s Department Ordinance Amendment: To remove language that includes Jailers; contract expired in December 2018 and Jailers are no longer under protected service. All county policies will still be followed by Human Resources for hiring process.

ACTION (REFERRAL): Motion by Wesolowski, second Kangas, to approve ordinance as amended, and refer to Public Safety Committee. Roll call vote taken with 4 – Yes, 1 – No. Voting no – Johnson. Motion carried.

INFORMATIONAL ITEMS:

Human Resources Staffing Report – Patrol Division: 2 patrol deputy vacancies; 10 persons remaining on eligibility list after 2 are removed due to potential hire.

Status Eligibility Lists for Deputies: New list of deputies may be necessary, as list is over a year old.

ACTION: Motion by Johnson, second Wesolowski, to start recruitment process for a deputy eligibility list, in a timeframe that fits the needs of all involved. Motion carried.

Parliamentary Procedure: Included with agenda; reviewed.

FUTURE AGENDA ITEMS: Eligibility list; ordinance amendment update.

ADJOURNMENT: Motion by Kangas, second Wesolowski, to adjourn. Motion carried. Meeting adjourned at 10:42 a.m.

Submitted by,
Kaci Lundgren, Committee Clerk

PUBLIC SAFETY COMMITTEE MEETING
Douglas County Board of Supervisors
Thursday, October 31, 2019, 4:00 p.m., Room 207C, Douglas County Courthouse
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Sam Pomush.

ROLL CALL: Present - Rosemary Lear, Ron Leino, Michael Raunio, Sam Pomush. Absent – Peter Clark. Others present – Shelley Nelson, Darrell Witt, Tyler Edwards, Tracy Ruppe, Dave Sletten, Rebecca Lovejoy, Rebecca Severin, Ann Doucette, Jerry Moe, Michele Wick, Pam Tafelski (Committee Clerk).

APPROVAL OF MINUTES: Motion by Lear, second Raunio, to approve September 26, 2019, meeting minutes. Motion carried.

UPDATES AND REPORTS: **Child Support** - Will be advertising two positions, one resignation and one upcoming retirement. **Circuit Court Branch I, Circuit Court Branch II, and Court Commissioner** - Lovejoy summarized the problems with outdated audio equipment in all three courtrooms and associated repair costs; most courtrooms have videoteleconferencing. **Clerk of Courts** – Working with IT to develop compatible filing and record systems/specs. per state deadline of December 1st; ten counties will be selected for upgrade by January 1st; two staff starting in November. **Emergency Management** – Closing out grants; rain events caused damage on Nemadji River bridge on CTH W; enhancing EM operations equipment. **Communications Center** – Conducting tower tours; 2 dispatchers starting in 2 weeks; Lead Dispatcher selection underway; panic button system work continues. **Medical Examiner** – No changes. **Sheriff – Patrol Division** – Expenses down \$32,000; revenue up \$43,000; full staff; no major incidents. **Sheriff – Jail Division** – Down one staff; one remains on list; HR to update eligibility list; cell rounds documented; state inspection November 13; automatic door lock system in process; revenues down/over-budget \$99,000.

ACTION ITEMS/REFERRALS:

Courtroom Sound System Replacement and Video Teleconferencing; Judge Thimm Memo; and Duluth-Superior Communications Quotations for Courtrooms 303, 301, 302: All documents attached and reviewed. Proposed equipment will be a savings over the long-term. Some equipment in DSC quotations may be provided by the state.

BUDGETARY TRANSFERS: Courtroom equipment quotations attached/reviewed. Doucette explained funding sources as noted on transfer form.

ACTION (REFERRAL): Motion by Lear, second Raunio, to approve transfer and refer to Administration Committee. Motion carried.

INFORMATIONAL: Amendment to Ordinance #2.0, Civil Service Ordinance for Sheriff's Department - No action; waiting for state legislative decision.

ADJOURNMENT: Motion by Lear, second Leino, to adjourn. Motion carried. Adjourned at 4:36 p.m. Reminder – November meeting is the 27th, not 28th due to Thanksgiving.

Submitted by,
Pamela A. Tafelski,
Committee Clerk